

August 4, 2020

The City Council of the City of Fort Morgan, Colorado, met this day in the Council Chambers of City Hall. The Honorable Mayor Ron Shaver called the regular meeting to order at 6:00 p.m.

The Pledge of Allegiance was given.

Roll Call: Present: Honorable Mayor Ron Shaver
Councilmember Lyn Deal
Councilmember Allison Howe
Councilmember Doug Schossow
Councilmember Brian Urdiales
Absent: Councilmember Clint Anderson (excused)
Councilmember Kevin Lindell (excused)

The meeting was also attended by City Manager Steve Glammeyer, Interim Police Chief Jared Crone, FMPD Commander Loren Sharp, Community Services Director Ty Hamer, Water Resources/Utilities/Interim Public Works Director Brent Nation, Human Resources/Risk Management Director Susan Kurk, Municipal Court Administrator Jason Orvis, Deputy Attorney Nina Williams, Golf and Cemetery Superintendent Matt Underwood and Substitute Clerk Brenda Guggenmos.

APPROVAL OF THE MINUTES OF THE JULY 21, 2020 CITY COUNCIL REGULAR MEETING

Councilmember Allison Howe offered a resolution to approve the minutes of the July 21, 2020 regular meeting as presented, which was seconded by Councilmember Doug Schossow and approved on a unanimous vote of 5-0, with Councilmembers Clint Anderson and Kevin Lindell absent (excused).

PROCLAMATION DESIGNATING AUGUST AS CHILD SUPPORT AWARENESS MONTH

Mayor Ron Shaver read the proclamation declaring August to be Child Support Awareness Month in the city.

APPOINTMENTS TO THE HISTORIC PRESERVATION BOARD

Councilmember Lyn Deal made a motion to appoint Barbara Keenan to the Historic Preservation Board, which was seconded by Howe and approved unanimously (5-0, Anderson and Lindell absent).

After the next agenda item, Deal informed the mayor that she had neglected to include a second candidate for the Historic Preservation Board, this one a reappointment of an existing member to an additional term. Deal then made a motion to reappoint Vicki Foy to the Historic Preservation Board for an additional term, which was seconded by Howe and approved unanimously (5-0, Anderson and Lindell absent).

PRESENTATION BY KRISTIN CLIFFORD-BASIL OF MORGAN COUNTY ECONOMIC DEVELOPMENT CORP.

Kristin Clifford-Basil of the Morgan County Economic Development Corp. spoke to the council about the relationship between the city and MCEDC and thanked the council for the city's reinvestment and partnership in the organization. She said she looked forward to working with

the city on bringing development and people to the area. She said she would be meeting regularly with City Manager Steve Glammeyer and answered several council questions. No action was taken.

COUNCIL ACTING AS THE ZONING BOARD OF APPEALS – PUBLIC HEARING ON AN APPLICATION FOR A PARKING VARIANCE AT 229 E. BEAVER AVE.

Mayor Shaver outlined the format to be followed during the public hearing, and substitute clerk Brenda Guggenmos confirmed that proper legal notice of the hearing had been published. Interim Public Works Director Brent Nation reviewed the application, which proposed to tear down an old single family home on the property and replace it with a triplex. Due to the size of the building there was not sufficient room on the tract to meet off-street parking requirements, so the applicant was requesting to create on-street parking adjacent to the property and allow that to count toward the parking requirements.

Nation said he had received several inquiries about the proposal but none were in opposition. Nation said the applicant had recently requested that this on-street parking be dedicated to the residents of the triplex, because the site was very close to City Park and parking was often difficult during events there. Council, staff and attorney discussion followed about this issue, with Deputy City Attorney Nina Williams advising that it would be unwise to dedicate public parking to private use in that manner and that should not be a part of the consideration of this variance. She said the staff recommendation was that this on-street parking would remain available to the public and she agreed with that.

George Cromwell, a representative for the applicant, said the property owner was excited about the project and Fort Morgan needed the housing it would create.

No other public comments were received either during the hearing or in advance. Several council members spoke favorably about the project.

Schossow made a motion to close the public hearing, which was seconded by Councilmember Brian Urdiales and approved unanimously (5-0, Anderson and Lindell absent).

Williams advised the council of its options for action. Schossow offered a resolution to approve, acting as the Zoning Board of Appeals, Case 20-012 VA for a variance to allow on-street diagonal parking to count toward the required off-street parking as required in Section 20-6-70 of the Fort Morgan Municipal Code, with the following conditions:

1. That the variance runs in perpetuity with the proposed triplex structure.
2. That the diagonal parking spaces meet all Code requirements from Chapter 20, Article 6, Sec. 20-6-70, including Table 6-2 for Parking Space Design based on the parking angle, along with having the required number of ADA parking spaces if not already.
3. That the property owner is responsible to delineate (stripe) the parking stalls with materials and in a manner acceptable to the City, including maintenance of such, along with all costs.
4. That on-street parking shall be available to the public and is non-exclusive of the property.

In addition, per Sec. 20-3-150(a)(3), unless otherwise stated in the Board minutes, all variances must be implemented within six (6) months from the date such variance is granted

Schossow's resolution was seconded by Howe and approved unanimously (5-0, Anderson and Lindell absent).

BIDS FOR AN EXECUTIVE SEARCH FIRM TO RECRUIT CANDIDATES FOR THE CHIEF OF POLICE POSITION

Mayor Shaver reviewed the bid process and said a council and staff committee had evaluated the six bids received and reached a consensus to choose KRW Associates, the same firm used recently to recruit city manager candidates.

Howe offered a resolution to accept KRW Associates as the city's executive search firm for the police chief position, which was seconded by Urdiales and approved unanimously (5-0, Anderson and Lindell absent).

Shaver then said he wanted to have Interim Police Chief Jared Crone and Glammeyer as well as other police department personnel involved in working with KRW to decide what qualities the city was looking for in a new police chief.

RESOLUTION UPDATING SIGNATORIES FOR THE OPERATION OF CITY-HELD BANK ACCOUNTS

Glammeyer said this was essentially a housekeeping item needed since he was named city manager and his name should be added to the list of authorized signers on several bank accounts. He said City Treasurer Jean Kinney, who was unable to attend this meeting, also made several other needed adjustments to this resolution.

Deal offered a resolution to approve the Resolution updating signatories for the operation of city-held bank accounts, which was seconded by Howe and approved unanimously (5-0, Anderson and Lindell absent).

RESOLUTION AMENDING THE SCHEDULE OF FEES TO ALLOW FOR COLLECTION FEES

Williams said this was an addition to the schedule of fees to include language allowing collection fees to be charged on amounts owed to the Municipal Court that remain unpaid and are sent to collection agencies. Municipal Court Administrator Jason Orvis said this was needed because the state's Central Collections Service had taken a hiatus from the practice of collecting on these debts and Orvis had to find private companies to perform the service.

Howe offered a resolution to approve the Resolution amending the 2020 Schedule of Fees to allow for collection fees to be applied to amounts owed in Municipal Court, which was seconded by Schossow and approved unanimously (5-0, Anderson and Lindell absent).

DISCUSSION AND COUNCIL DIRECTION ON STATUS OF 2020 CAPITAL IMPROVEMENT PROJECTS ON HOLD DUE TO COVID-19 REVENUE IMPACTS

Glammeyer reminded the council that it had "frozen" 2020 capital expenditures that had not been started or purchased, in order to see and evaluate the impact on city revenues of the COVID-19 pandemic. He said revenues for the first couple of months since the pandemic-caused economic shutdown were actually higher than the prior year so staff was cautiously optimistic that this pattern would hold and the city could move forward with most of the projects. Glammeyer suggested that two road projects totaling \$4 million continue to be postponed. Council and staff discussion followed about the various projects and costs.

The council consensus and direction was to move forward on all of the postponed capital purchases except the two road projects. No formal action was taken.

2021 BUDGET CALENDAR – PRESENTATION OF THE PROPOSED 2021 BUDGETS FOR THE CAPITAL IMPROVEMENT AND CONSERVATION TRUST FUNDS

Glammeyer presented the proposed budgets for the Capital Improvement and Conservation Trust funds, and he and other staff answered council questions about the proposed projects and costs. Some minor adjustments were made, including the addition of funding for some deferred maintenance projects at city hall, but otherwise the council consensus was to move forward with these budgets as presented. No formal action was taken.

PUBLIC COMMENT / AUDIENCE PARTICIPATION

None.

REPORTS BY OFFICIALS AND STAFF

Glammeyer noted several upcoming events such as the groundbreaking for the CentrePointe Square housing project, the ribbon cutting for the new Gene Doty Senior Center and a new business assistance grant program the city was offering to businesses affected by COVID-19. He said he and Economic Development Specialist Sarah Crosthwaite would begin walking up and down Main Street to introduce themselves to business owners.

Shaver said he had received numerous compliments on the condition of the golf course, and Golf and Cemetery Superintendent gave credit to his staff and other city staff that had assisted in the many improvements at the facility.

BIDS, MEETINGS AND ANNOUNCEMENTS

None.

Mayor Shaver adjourned the August 4, 2020 regular meeting at 7:29 p.m.

/s/ Ronald Shaver
Mayor

/s/ John Brennan
City Clerk