

June 2, 2020

The City Council of the City of Fort Morgan, Colorado, met this day for a virtual meeting via computer link due to restrictions on public gatherings related to the Coronavirus (COVID-19) pandemic. The Honorable Mayor Ron Shaver called the regular meeting to order at 6:00 p.m.

The Pledge of Allegiance was given.

Roll Call: Present: Honorable Mayor Ron Shaver  
Councilmember Clint Anderson  
Councilmember Lyn Deal  
Councilmember Allison Howe  
Councilmember Kevin Lindell  
Councilmember Doug Schossow  
Councilmember Brian Urdiales

The meeting was also attended by Acting City Manager Brent Nation, City Treasurer Jean Kinney, FMPD Commander Loren Sharp, Community Services Director Ty Hamer, Public Works Director Steve Glammeyer, Human Resources/Utilities Director Susan Kurk, Economic Development Specialist Sarah Crosthwaite, Fire Chief Trae Boehm and Deputy City Manager/City Clerk/PIO John Brennan.

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### **APPROVAL OF MINUTES – MAY 19, 2020 CITY COUNCIL REGULAR MEETING**

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Councilmember Allison Howe offered a resolution to approve the minutes of the May 19, 2020 City Council regular meeting as presented, which was seconded by Councilmember Kevin Lindell and approved unanimously.

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### **FIRST READING OF AN ORDINANCE AMENDING THE 2019 BUDGET**

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City Treasurer Jean Kinney said this proposed ordinance would adjust the total expenditures in the capital improvement fund to account for additional spending approved by the council for infrastructure in the CentrePointe Plaza development, and make the 2019 budget comply with the financial audit.

Howe offered a resolution to approve the first reading of an Ordinance amending the appropriation of monies for the funds of the City of Fort Morgan, Colorado, for 2019, and to schedule a public hearing on the ordinance for June 16. That resolution was seconded by Lindell and approved unanimously.

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### **PRESENTATION OF THE DRAFT 2019 FINANCIAL AUDIT**

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Kinney explained the process of the annual audit of the previous year's budget, which was complicated this year by the coronavirus pandemic and the fact that many of the staff in the finance department as well as the auditing firm were forced to work remotely. Kinney introduced Randy Watkins of auditing firm Anton Collins Mitchell, who reviewed highlights of the draft audit and said the final document would be presented to the council at its next meeting. He said the city's financial position was good and the audit uncovered no material weaknesses or concerns, and encouraged the council to read the audit summary and statement before the next meeting and ask any questions they might have. No formal action was taken.

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**BIDS FOR SCBA BOTTLES FOR THE FIRE DEPARTMENT**

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Fire Chief Trae Boehm said the department's self-contained breathing apparatus bottles need to be replaced about every 10 years, and this purchase would replace about half the supply of bottles. Two bids were received but only one met all specifications and Boehm recommended accepting that low bid.

Councilmember Lyn Deal offered a resolution to accept the bid from Municipal Energy Services of Denver in the amount of \$19,185 for SCBA bottles for the fire department. That resolution was seconded by Councilmember Doug Schossow and approved unanimously.

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**BIDS FOR ROOF REPLACEMENT AT THE ANIMAL SHELTER**

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Fort Morgan Police Commander Loren Sharp said the animal shelter roof had sustained wind damage several years ago and had not been repaired. Multiple bids were received from five companies for different types of roofing, and Sharp recommended accepting the low bid for impact resistant shingles. He also asked for some additional contingency funding in case unseen damage to decking was discovered after the old shingles were removed.

Howe offered a resolution to accept the bid from Dynamic National of Centennial, Colo., in the amount of \$9,857.41 for replacement of the animal shelter roof with total expenditure not to exceed \$11,000. That resolution was seconded by Lindell and approved unanimously.

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**BIDS FOR FIELDHOUSE CONSTRUCTION SPECIAL INSPECTION SERVICES**

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Public Works Director Steve Glammeyer explained that a project the scope of the fieldhouse entailed some sophisticated and complex inspections that were beyond the abilities of the city's building inspectors, so a firm was sought to perform these inspections during fieldhouse construction. Six bids were received and Glammeyer recommended the low bidder and asked for contingency funding for any unexpected costs.

Howe offered a resolution to accept the bid from Professional Service Industries in the amount of \$22,608 for special inspection services for the fieldhouse construction with total expenditures not to exceed \$35,000. That resolution was seconded by Schossow and approved unanimously.

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**BIDS FOR LEED COMMISSIONING AUTHORITY SERVICES FOR THE FIELDHOUSE PROJECT**

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Glammeyer said the fieldhouse project was required to be certified and commissioned under Leadership in Energy and Environmental Design (LEED) standards according to the grant awarded for the building's design, and a qualified certification company was needed to ensure compliance. Eight bids were received and Glammeyer recommended Edison Energy and asked for additional contingency funding.

Howe offered a resolution to accept the bid from Edison Energy in the amount of \$31,360 for LEED certification and commissioning of the fieldhouse project with total expenditure not to exceed \$40,000. That resolution was seconded by Lindell and approved unanimously.

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**2021 BUDGET CALENDAR – PRESENTATION OF THE SELF-INSURANCE FUND**

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Human Resources/Risk Management Director Susan Kurk reviewed the elements covered by the Self-Insurance Fund and how the fund was structured for risk-sharing by the city. She reviewed the most recent three years of claims history but cautioned that a single year was not illustrative of the state of the fund and a much longer view should be taken. She noted several ongoing

issues in 2020 that would affect the fund's budget for 2021, including the COVID-19 pandemic, the dropping off of past large claims and other matters. Some council and staff discussion followed but no action was taken.

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**PUBLIC COMMENT / AUDIENCE PARTICIPATION**

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None.

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**REPORTS BY OFFICIALS AND STAFF**

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Kinney said the budget amendment ordinance approved earlier in the meeting would likely be amended on second reading due to a change recommended by the auditors.

Kurk provided an update on the search for a new city manager, and council and staff discussion followed about the next steps in that process.

Glammeyer provided a breakdown of the total budget for the fieldhouse project, and explained that staff believed it could add in many desirable options and have strong contingency funds and still stay under the \$10 million budget. He noted a groundbreaking ceremony scheduled for the following week.

Economic Development Specialist Sarah Crosthwaite informed the council of staff's efforts to help local restaurants and other businesses to reopen under COVID restrictions by waiving fees and easing restrictions.

Commander Sharp read a statement from the police department about recent national developments surrounding police use of force and stating the Fort Morgan department's desire and willingness to work with all elements of the community to forge strong relationships.

Howe asked about the search for a new police chief and Mayor Ron Shaver said the city expected to use the same recruitment firm being used for the city manager search.

Mayor Shaver adjourned the June 2, 2020 regular meeting at 7:42 p.m.

/s/ Ronald Shaver

Mayor

/s/ John Brennan

City Clerk