

June 7, 2016

The City Council of the City of Fort Morgan, Colorado, met this day in the clubhouse of the Quail Dunes Golf Course, after completing tours of the Cemetery and Parks Departments, the Fort Morgan Municipal Airport and the golf course. The Honorable Mayor Ron Shaver called the regular meeting to order at 7:05 p.m.

The Pledge of Allegiance was given.

Roll Call: Present: Honorable Mayor Ron Shaver
Councilmember Clint Anderson
Councilmember Christine Castoe
Councilmember Kevin Lindell
Councilmember Dan Marler
Councilmember Lisa Northrup

Absent: Councilmember Joe Segura Jr. (unexcused)

Following the roll call Councilmember Lisa Northrup said that due to Councilmember Joe Segura Jr.'s inability to attend council meetings for approximately the past month and a half, she would make a motion to declare Segura's absence for this meeting to be unexcused. That motion was seconded by Councilmember Christine Castoe and approved on a unanimous vote of 6-0, with Segura absent.

The meeting was also attended by City Manager Jeff Wells, Interim Police Chief Jared Crone, City Treasurer Jean Kinney, Engineering/Public Works Director Brad Curtis, Human Resources/Risk Management Director Michael Boyer, City Attorney Jason Meyers, Parks Superintendent Doak Duke, Recreation Coordinator Elizabeth A. Smith, General Accountant Chris Bostron, Customer Accounts Manager Connie Musgrave, Accounts Payable Technician Natasha Lanckriet, Payroll Technician Laurie Whitney, FMPD Lt. Brian Cantin, FMPD Officer Chad Campbell, FMPD Officer Jon Renteria, FMPD Officer Joey Montoya and City Clerk/PIO John Brennan.

APPROVAL OF MINUTES – MAY 17, 2016 CITY COUNCIL REGULAR MEETING

Councilmember Castoe offered a resolution to approve the minutes of the May 17, 2016 City Council regular meeting as presented, which was seconded by Councilmember Northrup and approved unanimously (6-0, Segura absent).

SWEARING IN OF FORT MORGAN POLICE OFFICER JOEY MONTOYA

Mayor Ron Shaver administered the oath of office to new Fort Morgan Police Department Officer Joey Montoya, and Interim Police Chief Jared Crone pinned Montoya's badge to his uniform and described Montoya's background.

FIRST READING OF AN ORDINANCE APPROVING FINAL ADJUSTMENTS TO THE 2015 BUDGET AND REQUEST TO SCHEDULE A PUBLIC HEARING

City Treasurer Jean Kinney said the adjustments to the 2015 ordinance were made due to carryover projects from prior years and affected the Capital Improvement and Sewer funds. The total budget increased by \$5.7 million to \$64,652,966, she said. Northrup offered a resolution to

approve the first reading of an Ordinance approving final adjustments to the 2015 budget and to schedule a public hearing on the ordinance for June 21. That resolution was seconded by Castoe and approved unanimously (6-0, Segura absent).

PRESENTATION OF THE 2015 DRAFT FINANCIAL AUDIT

Randy Watkins of the auditing firm Anton Collins Mitchell reviewed the findings of the audit, noting that the city was always committed to implementing recommendations of the auditors and the firm expected to issue an “unmodified,” or clean opinion of the city’s financial condition and accounting practices. Watkins explained new accounting standards regarding pensions and how these made significant changes in the city’s financial statements but did not really change the city’s financial condition. He explained the process followed during the audit and reviewed the draft document for the council. He said the next step would be to provide a final copy and have the council accept and approve the final audit at its next meeting. Some council and staff discussion followed about the audit, and no action was taken.

COUNCIL ACTING AS THE BOARD OF ADJUSTMENT – PUBLIC HEARING ON A REQUEST FOR A VARIANCE FROM THE SIGN CODE FOR DAYLIGHT DONUTS/BAJA TACOS

Mayor Shaver reviewed the protocol to be followed during the public hearing, and City Clerk/PIO John Brennan confirmed that proper legal notice of the hearing has been published. Engineering/Public Works Director Brad Curtis reviewed the application and the criteria for approving a variance, and said staff recommended approval including the condition that the requested sign be installed within six months.

Business owner Gary Castle told the council that it had been a great experience working with Curtis and other city staff through the variance process. No public comments were received either at the hearing or in advance, and no council comments were offered. Castoe made a motion to close the public hearing, which was seconded by Northrup and approved unanimously (6-0, Segura absent).

City Attorney Jason Meyers advised the council of the criteria for approval. Castoe offered a resolution to approve the request for a variance from the sign code for Daylight Donuts/Baja Tacos, including the requirement of implementation within six months. That resolution was seconded by Northrup and approved unanimously (6-0, Segura absent).

REQUEST FOR IN-KIND SERVICES AND FEE WAIVERS FOR BOBSTOCK

Recreation Coordinator Elizabeth A. Smith explained the request for services and fee waivers for the annual free music festival at City Park, with the total waived costs estimated at \$7,300.18, and said staff recommended approval. Mayor Ron Shaver said Bobstock was a wonderful weekend for the community, and event organizer Wayne Johnson of Media Logic Radio said the headline band would be Grand Funk Railroad and the event had grown to what he originally envisioned, with other community groups and organizations getting involved and participating with events and fundraisers. Lindsey Bruntz of Media Logic noted that she continually receives very positive comments from performers about the city’s Dahms-Talton Band Shell.

Northrup offered a resolution to approve in-kind services and fee waivers totaling \$7,300.18 for Bobstock, which was seconded by Castoe and approved unanimously (6-0, Segura absent).

REQUEST FOR IN-KIND SERVICES AND FEE WAIVERS FOR THE GLENN MILLER SWINGFEST

Smith reviewed this request and said the estimated total of costs was \$1,316.68, and staff was recommending approval. Mayor Shaver said this was another event that brought a lot of people to the community. Fort Morgan Area Chamber of Commerce Executive Director Robin Northrup said the chamber was involved in keeping the Glenn Miller SwingFest going after the previous event organizer withdrew, and was trying to make most of the events free so more people could participate. She said the chamber was also asking that Beaver Avenue between Main Street and State Street, adjacent to City Park, be renamed Glenn Miller Avenue during the weekend of the events from July 28-30.

Councilmember Lisa Northrup offered a resolution to approve in-kind services and fee waivers totaling \$1,316.68 for the Glenn Miller SwingFest, and to rename the street as requested during the days of the events. That resolution was seconded by Castoe and approved unanimously (6-0, Segura absent).

BIDS FOR A WIDE-AREA MOWER FOR THE PARKS DEPARTMENT

Parks Superintendent Doak Duke reviewed the bid process for this purchase, for which four bids were received from three vendors. He noted that the city would trade in the old 2002 model mower and recommended acceptance of the bid from 21st Century Equipment of Fort Morgan in the amount of \$45,600 for a John Deere mower.

Castoe offered a resolution to accept the bid from 21st Century Equipment in the amount of \$45,600 for a wide-area mower for the Parks Department, which was seconded by Councilmember Dan Marler and approved unanimously (6-0, Segura absent).

BIDS FOR PAVING OF THE RIVERSIDE PARK BALLFIELDS PARKING LOT

Curtis said this project was inadvertently left out of the larger parking lot asphalt paving project at the park and would be funded from the same budget line item. Two bids were received and Curtis recommended accepting the lower bid from Yost Construction of Sterling in the amount of \$23,660, and asked for approval for total expenditures not to exceed \$25,000.

Northrup offered a resolution to approve the bid from Yost Construction with total costs not to exceed \$25,000, which was seconded by Castoe and approved unanimously (6-0, Segura absent).

RESOLUTION CONCERNING ESTABLISHMENT AND OPERATION OF BANK ACCOUNTS

Kinney explained that this was a revision to an earlier resolution to change signatories on the Municipal Court account because one of the people listed no longer works for the city. Castoe offered a resolution to approve the Resolution concerning the establishment and operation of bank accounts, which was seconded by Northrup and approved unanimously (6-0, Segura absent).

2017 BUDGET CALENDAR – PRESENTATION OF SELF-INSURANCE FUND, LIABILITIES, RISKS AND COSTS, AND EMPLOYEE COSTS FOR 2017

City Manager Jeff Wells said this council meeting was the last to be preceded by city facility tours for the 2017 budget preparation cycle, and the council would now begin to hear presentations from various departments about their proposed budgets for 2017.

Human Resources/Risk Management Director Michael Boyer said the city staff planned to stay with the current practice of budgeting for a 3 percent increase for salaries 2017, with 1 percent allocated to a market pay adjustment for all employees and the remaining 2 percent to be awarded to employees based on performance, with half that amount as a salary increase and the other half as a bonus.

Boyer then reviewed the projected revenues and expenses for the Self-Insurance Fund and answered council questions. No action was taken.

PUBLIC COMMENT / AUDIENCE PARTICIPATION

None.

REPORTS BY OFFICIALS AND STAFF

Curtis updated the council on the status of the Comprehensive Plan process and an upcoming public event related to it, Boyer said he was working with consultants on an ADA transition plan so they would be walking through the city over several weeks.

BIDS, MEETINGS AND ANNOUNCEMENTS

Brennan announced current bids and upcoming meetings. Councilmember Kevin Lindell said he had attended a conference about high-speed internet service and encouraged the city to keep moving forward with its efforts to provide gigabit service through its fiber optic system. Councilmember Clint Anderson said the council tours had been a very educational and helpful experience and thanked all the city staff, and Marler echoed that sentiment.

Mayor Shaver adjourned the June 7, 2016 regular meeting at 8:48 p.m.

/s/ Ronald Shaver
Mayor

/s/ John Brennan
City Clerk