

April 19, 2016

The City Council of the City of Fort Morgan, Colorado, met this day in the Council Chambers of City Hall after completing a tour of the Senior Center, City Complex and Information Technology, Electric and Inventory Control departments. The Honorable Mayor Ron Shaver called the regular meeting to order at 6:25 p.m.

The Pledge of Allegiance was given.

Roll Call: Present: Honorable Mayor Ron Shaver  
Councilmember Clint Anderson  
Councilmember Christine Castoe  
Councilmember Kevin Lindell  
Councilmember Dan Marler  
Councilmember Lisa Northrup  
Councilmember Joe Segura Jr.

The meeting was also attended by City Manager Jeff Wells, Police Chief Darin Sagel, City Treasurer Jean Kinney, Engineering/Public Works Director Brad Curtis, Water Resources/Utilities Director Brent Nation, City Attorney Jason Meyers, Management Intern/Economic Development Specialist Chelsea Gondeck, Human Resources/Risk Management Director Michael Boyer and City Clerk/PIO John Brennan.

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#### **PROCLAMATION REGARDING THE CITY OF FORT MORGAN SAFETY POLICY**

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Mayor Ron Shaver read the proclamation and presented a signed and sealed formal copy of the document to Human Resources/Risk Management Director Michael Boyer. Boyer thanked the council and spoke briefly about the importance of the council's support for the city's philosophy of safety and its emphasis on good safety practices.

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#### **PROCLAMATION DECLARING APRIL TO BE NATIONAL SAFE DIGGING MONTH**

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Mayor Shaver read the proclamation and presented a signed and sealed formal copy of the document to Water Resources/Utilities Director Brent Nation. Nation spoke briefly about the importance of calling the utility notification line before starting any digging, which is a free service that can help avoid costly breaks in underground utility lines.

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#### **PROPOSALS FOR A PAVEMENT MANAGEMENT ANALYSIS AND ASSET MANAGEMENT INVENTORY**

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Engineering/Public Works Director Brad Curtis outlined the scope of this project, which would analyze the condition of all 55 miles of city streets as well as the locations of other assets like trees, utility poles, signs and trees. He said the last analysis of this type was done in 2007 and this effort would use much more advanced technology and provide the city with data that it could use in planning its capital improvements budget for street maintenance and repair.

Curtis said two proposals were received and staff interviewed both companies and felt that IMS Infrastructure Management Systems had a better feel for the city's needs, was more familiar with Colorado and was flexible regarding the city's budget limitations. Curtis said the base bid for the street condition analysis was \$34,996, with additional costs for multiple options for the inventory of other assets, and staff was requesting approval to negotiate with IMS for a total cost not to exceed \$100,000.

Some discussion of the costs, options and methodology of the study followed. Councilmember Lisa Northrup offered a resolution to authorize city staff to negotiate with IMS for the Pavement Management Analysis and Asset Management Inventory project in an amount not to exceed \$100,000 and to authorize the mayor to execute the applicable city agreements to proceed with the project. That resolution was seconded by Councilmember Christine Castoe and approved unanimously.

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**PROPOSALS AND QUALIFICATIONS FOR AIRPORT PLANNING SERVICES**

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Curtis explained that this item was not included in the 2016 budget but had been discussed by the council in February when the potential for grant money from the Federal Aviation Administration became known. Curtis said a staff selection committee reviewed the two submittals and recommended that Reynolds, Smith & Hills be retained as the airport's planning consultant,

Castoe offered a resolution to approve RS&H as the new airport planners and authorize the mayor to execute an agreement with RS&H to provide airport planning services. That resolution was seconded by Councilmember Joe Segura Jr. and approved unanimously.

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**RENEWAL OF AN INTERGOVERNMENTAL AGREEMENT WITH THE MORGAN COUNTY RE-3 SCHOOL DISTRICT PERTAINING TO THE SCHOOL RESOURCE OFFICER**

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Police Chief Darin Sagel said this was an annual renewal of an agreement that had been in place for a number of years, which outlined the respective percentages paid by the school district and the city for the salary, benefits and other costs related to the school resource officer, as well as other responsibilities of each party.

Northrup offered a resolution approving the renewal of the IGA with the Re-3 school district pertaining to the school resource officer, which was seconded by Castoe and approved unanimously.

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**INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF BRUSH FOR COOPERATION ON RECREATION PROGRAMS**

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City Manager Jeff Wells said this was an agreement that arose from the work of the Recreation Ad Hoc Committee several years ago, and allowed Fort Morgan and Brush to work together in providing recreation programs. By cooperating the two cities could create larger competitive leagues and more program offerings for wider age groups.

Northrup offered a resolution to approve the intergovernmental agreement with the City of Brush for cooperative recreation programs, which was seconded by Castoe and approved unanimously.

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**2017 BUDGET CALENDAR – PRESENTATION OF CITY COUNCIL GOALS FROM THE MARCH 8 PLANNING AND BUDGET PRIORITIES RETREAT**

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Wells reviewed the list of capital projects and operational initiatives discussed during the council's retreat the previous month, and said he wanted the council's direction on whether the list was complete and still agreeable. The council consensus was that the budget priorities as outlined were in keeping with the council's wishes, and Wells added that this did not commit the council to anything at this point and the budget priorities could be revised during the course of the budget development process.

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**CONSENT AGENDA BY RESOLUTION**

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City Clerk/PIO John Brennan presented the Consent Agenda for Council consideration as follows:

**CONSENT AGENDA**

- A. Approval of the disbursements and payroll for March
- B. Approval of the minutes of the April 5, 2016 City Council regular meeting

All matters listed under the Consent Agenda are considered to be routine business by the Council and will be enacted with a single motion and a single vote by roll call. There will be no separate discussion of these items. If discussion is deemed necessary, that item should be removed from the Consent Agenda and considered separately.

Castoe offered a resolution to approve the Consent Agenda as presented, which was seconded by Northrup and approved unanimously.

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**PUBLIC COMMENT / AUDIENCE PARTICIPATION**

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None.

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**REPORTS BY OFFICIALS AND STAFF**

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Wells said his monthly written report was in the council meeting packets. He noted a downturn in sales tax revenue but reminded the council that the city had budgeted conservatively for revenues. He said if necessary spending could be adjusted at mid-year to keep the budget balanced.

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**BIDS, MEETINGS AND ANNOUNCEMENTS**

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Brennan announced current bids and upcoming meetings, and highlights of recent news releases issued by the city.

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**EXECUTIVE SESSION**

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The regular portion of the meeting ended at 7:15 p.m., and Mayor Shaver announced that the next item on the agenda was the first of two scheduled executive sessions. Castoe made a motion to convene the first executive session, which was seconded by Councilmember Kevin Lindell and approved unanimously. The executive session had been published as follows:

**EXECUTIVE SESSION** for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e); AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Airport development.

This executive session began at 7:23 p.m. and ended at 7:53 p.m., and was attended by the mayor and council along with City Manager Jeff Wells, City Attorney Jason Meyers, Engineering/Public Works Director Brad Curtis, Management Intern/Economic Development Specialist Chelsea Gondeck, Cory Ruppel, Ron Dick and Mike Scott.

At the conclusion of the executive session the council returned to the regular open meeting, where Castoe reported that the council had met in executive session for the purpose stated on the agenda. Castoe made a motion to direct staff to move forward with negotiations for development at the Fort Morgan Municipal Airport, which was seconded by Lindell and approved unanimously.

Northrup then made a motion to convene the second scheduled executive session, which was seconded by Castoe and approved unanimously. This executive session had been published as follows:

**EXECUTIVE SESSION** for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); AND THE FOLLOWING ADDITIONAL DETAILS ARE PROVIDED FOR IDENTIFICATION PURPOSES: Discussion of petition to obtain probate file.

This executive session began at 8:10 p.m. and ended at 8:26 p.m., and was attended by the mayor and council along with Wells, Meyers, Gondeck and Museum Curator Brian Mack. On the advice of the city attorney, the recording of the session was turned off at 8:10 p.m. because the matter discussed constituted a privileged attorney-client communication. The recording was turned back on at 8:24 p.m.

At the conclusion of the executive session the council returned to the regular open meeting, where Castoe reported that the council had met in executive session for the purpose stated on the agenda. Castoe made a motion to direct legal counsel to file any necessary legal action to obtain historical documents discussed in the executive session, which was seconded by Lindell and approved unanimously.

Mayor Shaver adjourned the April 19, 2016 regular meeting at 8:26 p.m.

/s/ Ronald Shaver  
Mayor

/s/ John Brennan  
City Clerk