

January 12, 2016

The City Council of the City of Fort Morgan, Colorado, met this day in the Council Chambers of City Hall for its organizational meeting. The Honorable Mayor Terry L. McAlister called the special meeting to order at 6:00 p.m.

The Pledge of Allegiance was given.

Roll Call: Present: Honorable Mayor Terry L. McAlister  
Councilmember Clint Anderson  
Councilmember Christine Castoe  
Councilmember Kevin Lindell  
Councilmember Lisa Northrup  
Councilmember Ronald Shaver

Absent: Councilmember Joe Segura Jr. (arrived late)

The meeting was also attended by City Manager Jeff Wells, Police Chief Darin Sagel, City Treasurer Jean Kinney, City Attorney Jason Meyers, Human Resources/Risk Management Director Michael Boyer, Management Intern Chelsea Gondeck, Fire Chief Mark Frasco, Municipal Judge Dennis Brandenburg and City Clerk/PIO John Brennan.

---

**APPROVAL OF THE MINUTES OF THE JANUARY 5, 2016 CITY COUNCIL REGULAR MEETING**

Councilmember Christine Castoe offered a resolution to approve the minutes of the January 5, 2016 regular meeting as presented, which was seconded by Councilmember Ron Shaver and approved on a unanimous vote of 6-0 (Councilmember Joe Segura Jr. absent).

---

**COMMENTS FROM OUTGOING MAYOR TERRY MCALISTER**

Mayor Terry McAlister said the city was financially strong and its management was stable. He said the council over his six years as mayor was also stable and got things done, and Fort Morgan had become one of the cities looked up to by others municipalities in Colorado for the things it accomplished. McAlister thanked the citizens of the city for putting their trust in him and letting him serve the community. McAlister then took a seat in the audience for the remainder of the meeting.

---

**OATH OF OFFICE FOR MAYOR SHAVER**

Municipal Judge Dennis Brandenburg administered the oath of office to Mayor Ronald Shaver, and Shaver took the mayor's seat at the dais.

---

**OATHS OF OFFICE FOR COUNCILMEMBERS CLINT ANDERSON, DAN MARLER, LISA NORTHRUP AND JOE SEGURA JR.**

Mayor Shaver administered the oaths of office to each council member individually. Councilmember Segura arrived at the meeting at 6:14 p.m. City Clerk/PIO John Brennan then called the roll again for the newly seated council:

Roll Call: Present: Honorable Mayor Ron Shaver

Councilmember Clint Anderson  
Councilmember Christine Castoe  
Councilmember Kevin Lindell  
Councilmember Dan Marler  
Councilmember Lisa Northrup  
Councilmember Joe Segura Jr.

---

### **COMMENTS FROM MAYOR SHAVER**

---

Shaver said he had been on the council for a number of years and had dedicated a lot of his life to the City of Fort Morgan, both as an employee and a council member, and when McAlister was term-limited he decided to step up and seek the mayor post. He said he looked forward to working with the staff, appointed officials, other local governments and other groups to move the community in the right direction.

---

### **COMMENTS FROM INCOMING COUNCILMEMBERS**

---

Anderson thanked the council for appointing him back in October, which gave him a head start on the learning process, and he looked forward to continuing work for the city.

Marler said he was deeply honored to serve and had great respect for the council and the city. He said he hoped he could serve well and was both excited and nervous.

Northrup said Fort Morgan was an exceptional city and staff, and the council was fortunate to have people they could trust to do the things the city needs. She said it was her pleasure to serve the past four years and she looked forward to the next four. Northrup thanked McAlister for his example and said she learned so much from him.

Segura said it was an honor to serve on council and he never tired of it. He thanked city staff and said he looked forward to the next two years.

---

### **APPOINTMENTS OF COUNCILMEMBERS TO CITY BOARDS AND COMMISSIONS**

---

Mayor Shaver reviewed the various city advisory boards and commissions as well as several outside organizations on which the city was represented, and appointed council members and staff to serve as council representatives or liaisons to each.

---

### **RESOLUTION CONFIRMING APPOINTED AND DESIGNATED CITY OFFICIALS AND APPROVING EXTENSION OF CONTRACTS**

---

City Manager Jeff Wells explained that this was a resolution done during the organizational meeting every two years, affirming appointed and designated officials, who had already been sworn in at some time in the past.

Northrup offered a resolution to approve the Resolution confirming the appointment of the City Manager, City Attorney, Municipal Judge and Deputy Municipal Judge, affirming the designation of the Acting City Manager, and approving extension of contracts with the City Manager and Municipal Judge. That resolution was seconded by Castoe and approved unanimously.

---

### **RESOLUTION AFFIRMING THE VOTE OF THE FIRE DEPARTMENT AND RATIFYING THE APPOINTMENT OF THE FIRE CHIEF**

---

Wells said the fire chief was a unique appointment, because the chief was determined by a vote of the membership of the Fire Department and then had to be ratified by the City Council.

Northrup offered a resolution to approve the Resolution affirming the vote of the Fire Department and ratifying the appointment of the Fire Chief. That resolution was seconded by Castoe and approved unanimously.

---

**OATH OF OFFICE FOR FIRE CHIEF MARK FRASCO**

---

Mayor Shaver administered the oath of office for new Fire Chief Mark Frasco.

---

**PRESENTATION OF COUNCIL COMMUNICATION MEMOS FROM APPOINTED OFFICIALS**

---

Wells reviewed his memo, which outlined his preference for communication with city staff by council members. He encouraged council members to communicate with city employees, but if there were issues of concern he asked that council members contact him or Acting City Manager John Brennan, adding that council should not discuss personnel matters with employees.

City Attorney Jason Meyers said he asked for the same practices for the City Attorney's Office, and said if council members had legal concerns or risk issues to contact him directly. He noted that Wells still acted as Of Counsel for the attorney's office and could respond to legal issues in Meyers' absence.

Frasco said he also asked that any questions about the Fire Department be directed to him. He added that he appreciated all of the work of the council and looked forward to working with the council.

---

**RESOLUTION DESIGNATING THE CITY'S OFFICIAL POSTING SITE FOR POSTING NOTICES OF MEETINGS AS REQUIRED UNDER THE COLORADO OPEN MEETINGS LAW**

---

Brennan said this was an annual Resolution that designated the lobby of Historic City Hall as the official place for posting public notices of council meetings and other public meetings, and it also stated that legal notices requiring publication in a newspaper would be published in the Fort Morgan Times.

Segura offered a resolution to approve the Resolution designating the city's official posting site for posting notices of meetings as required under the Colorado Open Meetings Law. That resolution was seconded by Castoe and approved unanimously.

---

**RESOLUTION CONCERNING THE ESTABLISHMENT AND OPERATION OF CITY BANK ACCOUNTS**

---

City Treasurer Jean Kinney explained that this was another annual housekeeping measure specifying the city officials and staff members who are authorized to sign on behalf of the city on certain bank accounts and perform other financial transactions. Northrup offered a resolution to approve the Resolution concerning the establishment and operation of bank accounts, which was seconded by Castoe and approved unanimously.

---

**RESOLUTION CONCERNING THE ESTABLISHMENT AND OPERATION OF AN INTERIM CITY BANK ACCOUNT**

---

Kinney said this was a similar measure to the preceding agenda item but pertained specifically to a checking account for the city's health care fund, which was needed during the transition to a new insurance carrier and administrator, Castoe offered a resolution to approve the Resolution concerning the establishment and operation of an interim bank account, which was seconded by Northrup and approved unanimously.

Mayor Shaver adjourned the January 12, 2016 special meeting at 6:48 p.m.

/s/ Ron Shaver  
Mayor

/s/ John Brennan  
City Clerk