



City of Fort Morgan

www.cityoffortmorgan.com

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RESPONSE TO REQUEST FOR INFORMATION PURSUANT TO THE COLORADO OPEN RECORDS ACT

PARTY MAKING REQUEST

Name: William R. Holland Date of Request: May 23, 2008 3:30 p.m.

Address: 329 Main Street

City: Fort Morgan State: CO Zip Code 80701

Phone: Day: 970 867-5651 Evening _____

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Items released:

A copy (blank form) of evaluation forms used by City Council for the evaluation of the City Administrator and City Attorney as was clarified in your phone message of May 30, 2008. This is titled Performance Appraisal Completion Instructions for Appraiser (City Council) This was the evaluation form recommended by the HR Director Lynette Fischer.

Items denied for release and explanation:

None

Items not in the custody or control of the City Clerk's Office:

Charges

9 Pages at \$.25 per page \$ 2.25

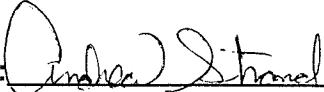
_____ DVD's at \$10.00 \$ _____

_____ minutes of research \$ _____

Research fee of \$15.00 per hour, or portion thereof in 15 minute increments, on time required in excess of 15 minutes to produce requested information

TOTAL CHARGES: \$ 2.25

These items are ready to be picked up at the City Clerk's Office

Response completed by:  Date: 5/30/2008